

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
July 22, 2024

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

The Board engaged in a short discussion of the Easton Farm purchase by the City of Springboro.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Wade called for Public Comment. No comments were noted.

Mr. Wade asked the Board to accept a generous donation of \$500 to benefit the Fire District from Ms. Marilyn Scott in remembrance of her late sister, Joyce Wolfe. Mr. Wade asked for a motion to accept the donation. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Cox, Assistant Fire Chief, asked the Board for permission to initiate a promotional process to add two lieutenants to staff Station 24. Mr. Wade asked for a motion to initiate the process for hiring two lieutenants. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade noted that the Fire Department wished to initiate a hiring process for up to four personnel to backfill (two) lieutenant promotions and potentially fill two vacant positions. Mr. Wade asked for a motion to initiate the hiring process for up to four personnel. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Terrill, Police Chief, asked the Board for permission to make a conditional offer of probationary, fulltime employment to Daniel Edwards and Nick Horwarth as Police Officers, pending acceptable post-offer, pre-employment testing, screening, and background check. Chief Terrill noted that Mr. Edwards was a recently retired City of Mason Police Officer, and that Mr. Horwarth was a new officer from a private Cincinnati employer. Mr. Wade asked for a motion to make the conditional offers of probationary employment. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Chief Terrill noted that National Night Out was scheduled for August 6th at Patricia Allyn Park.

Mr. Wade read Resolution 5527 – A Resolution determining that the maintenance of vegetation at 6315 North State Route 741, Parcel ID 08-18-400-007 constitutes a nuisance, dispensing with the second reading, and declaring an emergency. The reason for the emergency being the need to abate the nuisance at the earliest time permitted by law. Mr. Palmer, Planning and Zoning Director, gave background information on the property. Mr. Wade asked for a motion to approve the Resolution.

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Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade noted that the next item on the agenda was a discussion for annexation initiated by the City of Springboro. Mr. Wade asked if the Board members wanted to discuss this now or wait until another time. Mr. Muterspaw asked if the Board could move the discussion to a time when Matt Clark, Township Administrator, would be present if the issue wasn't urgent. Mr. Wade noted that there was no urgency to the request and that discussion would be moved to a meeting where Mr. Clark was available.

Mr. Jones, Road Superintendent updated the Board on salt structure construction and the start of the cape sealing project for this year. Mr. Wade asked where Strawser Construction would begin work. Mr. Jones replied that the North Stoneridge Subdivision would be the first subdivision along with a section of Winding Creek. Mr. Wade asked about how cape sealing was being received by the residents. MR. Jones stated that residents hated it at the start of the process until the seal was placed on top. Mr. Jones noted that no further complaints were noted once the seal portion of the process was completed. Mr. Jones also noted that cape sealing was good for ten to twelve years while repaving was good for twelve to fourteen years, and that cape sealing was a much better value.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Gabbard so moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Minutes – July 8 13, 2024, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Remove Police Officer, Jason Schrage from probationary status, designate his employment as a regular, fulltime Officer, and set his regular rate of pay at \$38.25 per hour effective July 6, 2024.
- 4 Set a public hearing for Monday, August 12, 2024, 5:30 p.m. for the consideration of Text Amendment 2024-1, initiated by Resolution No. 5515, establishing definitions and standards for commercial cultivation, processing, and retail sales of medical and recreational marijuana in Clearcreek Township.

Mr. Muterspaw seconded the motion and upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

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With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 9:10 a.m. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

FISCAL OFFICER  _____

TRUSTEE  _____

TRUSTEE  _____

TRUSTEE  _____